

INTRODUCTION

The Texas Juvenile Justice Department (TJJD) is seeking quote responses from firms qualified and experienced in providing and administering equipment sales and annual maintenance contracts for Cisco networking products. The specific equipment, software and maintenance requirements are described below under Scope of Service.

RESPONSE DATE

Vendors electing to respond to this RFQ must submit their response no later than the close of business on Monday, October 23, 2017.

OVERVIEW

The Texas Juvenile Justice Department (TJJD) operates a wide area network encompassing all regions of the state of Texas. With sites ranging in size from large distributed campuses to smaller semi-residential locations to more traditional office settings, the wide area networking and equipment needs vary considerably. In conjunction with the procurement of networking equipment and software, the awarded vendor will be expected to ship specific hardware to designated TJJD locations across the state.

LOCATIONS

TJJD utilizes a centralized network operations center for support of its wide area network capabilities. While there are 3 distinct locations in Austin, all equipment designated for these locations will be shipped to the Austin office on Metric Blvd.

The agency also operates 5 secure campuses in various locations around the state. These campuses house a considerable amount of networking equipment and each will have the ability to take receipt of the hardware and software designated for them.

Finally, the agency works out of a number of medium security halfway houses and parole offices. For the most part, the technical support requirements for these locations are handled through the large campus installations. Equipment for each of these smaller offices will be shipped to the designated campus location and then distributed to the final destination by TJJD.

SPECIAL NOTES:

- 1) No aftermarket, gray market or refurbished equipment will be accepted. Responses that include any items of this nature will be disqualified.**
- 2) The attached equipment list includes new products, new software subscriptions and new Smartnet arrangements. Additionally, the list includes extension of Smartnet coverage for existing components and extension(s) of software subscriptions for products already owned.**
- 3) There is no guaranteed minimum or maximum quantity of parts to be ordered. The agency reserves the right to modify the specific items or quantity of any item should its needs change.**
- 4) Responses must include the specific items identified in the equipment list with no variation or the response will be disqualified.**
- 5) Responses should include the best and final pricing for the equipment, software and maintenance listed.**

DELIVERY EXPECTATIONS

It is the expectation of TJJD that delivery of this equipment will be handled in a staggered manner and distribution will be made to the agency's designated locations. The detailed delivery schedule will be finalized with the awarded vendor. If there is a charge for the delayed shipping or storage in the vendor's warehouse, these charges must be clearly indicated in any response.

TECHNICAL CONTACT

For technical questions, please contact Michael Williams (Michael.R.Williams@TJJD.Texas.Gov , 512-490-7195).

COST ESTIMATE WORKSHEET

This worksheet must be completed by the respondent. The worksheet has 3 tabs:

- Summary – auto sums totals except for Smartnet Maintenance for new products
- Product Detail – List of new products (hardware, software and smartnet coverage) expected to be procured by the agency as a result of this RFQ – Column G must be completed by respondent.
- Legacy Smartnet Detail – existing agency equipment for which Smartnet coverage is being requested. Coverage should be co-terminus with new product coverage. Respondent to complete columns H and J and separately describe any situations in which the quote varies from the co-terminus date.

The Excel document can be obtained from the TJJD purchasing department. The document should be returned within the RFQ response and also as an Excel document.

The cost estimate worksheet provides the basis for the evaluation of the bidder's financial proposal.

RESELLER'S CAPABILITIES

1. Must be authorized to sell under the Department of Information Resources (DIR) contract DIR-TSO-2542
2. The reseller must be a Cisco Gold partner (or higher level partner).
3. The reseller must be available to work with Cisco on behalf TJJD to secure RMA services where needed for equipment covered by Cisco.